



Kalatha Giant tree, Toolangi State Forest VIC. Photo: Ali Sanderson

Yes, I want to create a brighter future!	
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(Please fill in the blanks or update your details below)	
Title Name	
Address	Date of birth
	Phone
Suburb	Mobile
State Postcode	Email
2. Please accept my gift of	EASY WAYS TO DONATE
A one off donation of (Please tick)	Complete and return this form to: Australian Conservation Foundation Reply Paid 74883, Carlton VIC 3053
\$35 \$60 \$100 Other Amount \$	Make a secure online donation at www.acf.org.au/donate
	Call 1800 223 669 (1800 ACF NOW) 9am-5pm EST
3. Choose your payment method	
Cheque / Money order (payable to Australian Conservation Foundation)	
Credit Card MasterCard Visa Amex	Diners
Card Number:	Expiry date: /
Name on Card:	Signature:
4. Become an Earthvoice Supporter	
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Please accept my monthly donation of (please tick) \$10 \$25 Please charge my credit card above OR Please deduct from	\$50 Other Amount \$
Please accept my monthly donation of (please tick) \$10 \$25 Please charge my credit card above OR Please deduct from Account Name:	\$50 Other Amount \$ my bank account below:

ACF (ABN 22 007 498 482) is committed to protecting your privacy. ACF has collected your information to process your request as the law permits and for any other purposes as explained in our Privacy Statement, accessible at http://www.acf.org.au/privacy_statement or by request via privacy@acf.org.au or by calling 1800 223 669.

All donations of \$2 or more are tax deductible.

Direct Debit Request (DDR) Service Agreement

Here are the details of your Direct Debit Service Agreement with the Australian Conservation Foundation.

DIRECT DEBIT REQUEST.

You have authorised the Australian Conservation Foundation (User ID 025305) to arrange for funds to be debited from your account at the financial institution identified over the page and as prescribed through the Bulk Electronic Clearing System. This authorisation is to remain in force in accordance with the terms described in the service agreement below:

1. Debiting your account

- 1.1 By signing a Direct Debit Request, you have authorised us to arrange for funds to be debited from your account and agree to be bound by the terms and conditions of this Agreement.
- 1.2 We will debit your account for the amount authorised on the Direct Debit Request on the nominated day of each month after this request is received for donations.
- 1.3 If the Debit Day falls on a day that is not a business day, we may direct your financial institution to debit your account on the nearest business day. If you are unsure about which day your account has or will be debited you should ask your financial institution.

2. Changes by us

2.1 We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen (14) days written notice.

3. Changes by you

- 3.1 Subject to 3.2 and 3.3, you may change the arrangements under a Direct Debit Request by contacting us on 1800 223 669 or email earthvoice@acfonline.org.au.
- 3.2 If you wish to stop or defer a debit payment you must notify us in writing at least 14 days before the next debit day.
- 3.3 You may cancel your authority for us to debit your account at any time by providing written notice at least 14 days before the next debit day. You can also contact your financial institution to arrange cancellation of the direct debit.

4. Your obligations

- 4.1 It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the Direct Debit Request.
- 4.2 If there are insufficient clear funds in your account to meet a debit payment:
- a) you may be charged a fee and /or interest by your financial institution;
- b) you may also incur fees or charges imposed or incurred by us; and
- c) you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment.
- ${f 4.3}$ You should check your account statement to verify that the amounts debited from your account are correct.

5. Dispute

- 5.1 If you believe that there has been an error in debiting your account, you should notify us directly on 1800 223 669 or email earthvoice@acfonline.org.au and confirm that notice in writing with us as soon as possible so that we can resolve your query.
- 5.2 If we conclude as a result of our investigations that your account has been incorrectly debited by ACF we will respond to your query by arranging for your financial institution to adjust your account accordingly. We will also notify you in writing of the amount by which your account has been adjusted.
- 5.3 If we conclude as a result of our investigations that your account has not been incorrectly debited we will respond to your query by providing you with reasons and any evidence for this finding.
- 5.4 Any queries you may have about an error made in debiting your account should be directed to us in the first instance so that we can attempt to resolve the matter between us and you. If we cannot resolve the matter you can still refer it to your financial institution which will obtain details from you of the disputed transaction and may lodge a claim on your behalf.

6. Accounts

You should check:

- a) with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions;
- b) that your account details which you have provided to us are correct, by checking them against a recent account statement; and c) with your financial institution before completing the direct debit request if you have any queries about how to complete the direct debit request.

7. Confidentiality

Subject to the terms of ACF's Privacy Statement and Policy, ACF will:

- a) keep information provided by you (including your account details) confidential;
- b) make every reasonable effort to keep such information secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that data.
- c) not disclose such information unless and to the extent specifically required by law or any regulatory authority, as contemplated by the Privacy Statement and Policy or for the purposes of performing this agreement.

8. Limitation of Liability

8 .1 Subject to and to the extent permitted by applicable law, under no circumstances shall we be liable to you for any loss or damage that you may suffer arising from the debit arrangements set out in the Agreement, even if we have been advised of the possibility of such loss or damage occurring.

9. ACF's Privacy Statement and Privacy Policy

9.1 Applicability and where to find ACF's Statement and Policy

All information provided by you to ACF is collected and used by ACF in accordance with ACF's Privacy Statement and Privacy Policy available at http://www.acf.org.au/privacy_statement. By providing your personal information, you consent to your personal information (including your sensitive information) being collected, used and disclosed as set out in the Privacy Statement and in our Privacy Policy. The below 9.2-9.6 is a summary of information provided in our Privacy Statement.

9.2 What information is collected?

The personal information which we collect and hold generally includes your name, address, date of birth and contact details (such as your phone number, fax number and email address), payment card details, and other information about you such as your interests and your opinions on environmental issues. You do not have to provide us with your personal information, however if you do not it will be difficult for us to contact you. We may also collect and hold sensitive information such as your philosophical or political views.

9.3 Why is the information collected and how is it used?

We will use your information as you would expect, and only when that information is necessary for any of the following purposes: notifying you about our activities and campaigns; fundraising; seeking and servicing members and donor; supporter research; measuring our effectiveness; highlighting environmental and sustainability concerns; forging alliances and supporting likeminded organisations; educating the community; improving our website; operating the Climate Reality Project program; recruiting staff, Board and Council members and volunteers; responding to your questions and feedback; and any other purposes identified at the time of collecting your information. We (and our service providers) sometimes use cloud storage facilities, some of which are hosted overseas, but this does not change our commitment to safeguard your privacy.

9.4 Can we disclose your information?

Any personal information you provide to us may be disclosed to companies who provide services on our behalf (for example mail, database, telephone, digital services, payment processing and research services). We may also disclose your personal information to our volunteers or contractors who assist with many of our tasks. We may also disclose your information to like-minded organisations that also wish to achieve environmental and sustainability outcomes. We have confidentiality agreements in place with everyone who handles personal information that we provide to them and take reasonable steps to ensure that your information is handled securely and in accordance with our Privacy Policy. It is possible, though unlikely, that we might be forced to disclose personal information for legal reasons.

9.5 Security of and access to your information

You can request access to and correct of the information we hold about you, and will we comply with such a request unless there is a legal reason not to.

We will take all reasonable steps to ensure that your information is secure at all times.

9.6 How to contact us and complaints

Send an e-mail to our Privacy Officer: privacy@acfonline.org.au or call the Supporter Services Centre on 1800 223 669; or write to Australian Conservation Foundation, Level 1 60 Leicester Street Carlton VICTORIA 3053

If you wish to make a complaint regarding privacy please contact us. If you are not satisfied with our determination, you can complain to the Office of the Australian Information Commissioner (OAIC) via www.oaic.gov.au/privacy/privacy-complaints